



Please mail this form to:  
MidwayUSA Foundation, Inc  
Attention: Scholastic Shooting Trust Fund  
5875 West Van Horn Tavern Rd.  
Columbia, MO 65203-9274

## GUIDELINES FOR APPLICATION

*The following guidelines govern the award of all grants made under the auspices of the MidwayUSA Foundation, Inc. SCHOLASTIC SHOOTING TRUST. In order for a shooting team to be eligible for a grant, the SST must have received donations naming the school's shooting team as the suggested beneficiary. Grants are not available to school shooting programs that do not have a fund balance in the SST. Please read this entire document prior to completing a grant application.*

**ELIGIBLE APPLICANTS:** An "Eligible group" is any organization, association or other entity, whether formally incorporated or not, that has, as a minimum, a unique federal employer identification number (EIN) issued by the Internal Revenue Service. Eligible groups may apply for a Scholastic Shooting Trust Fund grant for a qualifying project or activity. Grants are awarded to qualifying projects or activities that promote amateur shooting sports. Scholastic Shooting Trust Fund grants may benefit a variety of constituencies including youth, women, individuals with physical disabilities, and competitive teams.

Applicants seeking to qualify for support shall not discriminate against any member or person on the basis of age, race, color, sex or national origin.

**PROJECTS/ACTIVITIES ELIGIBLE FOR FUNDING:** Proposed projects/activities must conform to, and foster the purposes set forth in The Foundation's Articles of Incorporation and mission statement. Allowable 501(c)(3) purposes or categories are limited to projects which are or include: charitable, scientific, testing for public safety, literary, educational, or fostering national or international amateur sports competition (cannot include the acquisition of firearms). Any applicant which fails to demonstrate the use of the grant funds will be used for an allowable 501(c)(3) purpose will not be considered for funding.

**GENERAL PROVISIONS:** The MidwayUSA Foundation, Inc. (Foundation) was established as a State of Missouri corporation in 2007 and is a 501(c)(3) tax-exempt organization. Funds raised by the Foundation, and particularly funds raised through the Scholastic Shooting Trust Fund, support a variety of firearms-related public interest projects and activities of various organizations. Recommendations for funding recipients are made to the Foundation's Board of Directors for final approval.



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## Consideration Agreement (Please Print Clearly)

Applicant Organization \_\_\_\_\_

Contact Name First \_\_\_\_\_ M.I. \_\_\_\_\_ Last \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Primary Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

*In consideration of being considered for an award of the SCHOLASTIC SHOOTING TRUST Fund grant, the undersigned Applicant/Grantee hereby agrees to the following Terms and Conditions. In the event that the MidwayUSA Foundation (hereinafter "Foundation") awards such a grant, the Terms and Conditions herein shall remain in full force and effect until such time as all requirements of the grant have been fully and completely satisfied.*

*The Applicant/Grantee understands and agrees that the following Terms and Conditions are attached to and govern the distribution of any grant awarded by the Foundation to the Applicant/Grantee.*

### TERMS AND CONDITIONS

**Any grant** awarded by the Foundation shall be used solely for the purposes set forth in the application. The Applicant/Grantee hereby certifies the information contained in the application is true and correct and further certifies any grant awarded by the Foundation shall be used solely for a 501(c)(3) purpose. Allowable 501(c)(3) purposes or categories are limited to projects which are or include: charitable, scientific, testing for public safety, literary, educational, or fostering national or international amateur sports competition. If a grant is made, it is expressly understood the Foundation shall make the grant based upon the information provided by the Applicant/Grantee.

**The Applicant/Grantee** hereby certifies it fully understands and shall abide by the Foundation's Guidelines for Application Submission, which are attached hereto and incorporated herein by reference.

**Funds not used** or committed for the specified purpose of the grant, or not used or committed within any time limit specified in the application, shall be returned to the Foundation. In addition, if the Applicant/Grantee dissolves, disbands, or otherwise ceases to exist or ceases to use any property or equipment obtained as a result of the grant for the purpose for which it was awarded, then the Applicant/Grantee shall contact the Foundation to arrange disposal or transfer of any usable property or equipment obtained with funds awarded under the grant.

**Applicant/Grantee** shall furnish written reports as required by the Foundation with respect to projects and activities financed in whole or in part by the grant, including an After Action Report (as included in the application/budget.)

*Acknowledgment of the Applicant/Grantee to the Terms and Conditions set forth herein must be made by a duly authorized officer of the Applicant/Grantee organization as provided below. Please execute the original and return with your application.*

Authorized Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

If the MidwayUSA Foundation approves this grant, make check payable to: \_\_\_\_\_

In compliance with IRS regulations, please enclose the following documents with your signed grant application:

1. **Employer Identification Number (EIN)**
2. **Copy of IRS determination letter if grantee is a charitable organization.**
3. **Completed/signed W-9 form as required by IRS Code. (The W-9 form must be on file before grant before funds are released.)**

**Grant funds** shall not be used to lobby or otherwise attempt to influence legislation, to influence the outcome of any public election, to carry on any voter registration drive, or used to contribute to any political campaign of any candidate for public office.

**Grant funds** shall not be used in any way to acquire guns.

**It is expressly** understood the Applicant/Grantee takes full responsibility in carrying out the project contemplated in the grant application, the Applicant/Grantee holds the Foundation harmless from any and all liability relating to the effectuation of the grant or in any other way associated with the grant, and, further, the Applicant/Grantee shall indemnify the Foundation from any claims made or actions taken in any way associated with the grant or grant application.

**If a grant** is awarded, the Applicant/Grantee agrees to recognize the Foundation's grant award in all materials published by the applicant organization. Publicity associated with any grant awarded by the Foundation in the form of photographs, video, published or printed information, or any other materials, including any information or materials provided by the Applicant/Grantee, may be used by the Foundation in press releases, publications or other materials, for the promotion of the SCHOLASTIC SHOOTING TRUST FUND or other Foundation programs, or in any other manner as determined by the Foundation. The Applicant/Grantee releases the Foundation from any liability resulting from any information or materials provided by the Applicant/Grantee and agrees to indemnify the Foundation from any claims made or actions taken in any way associated with any information or materials provided by the Applicant/Grantee.

**Any violation** of the Terms and Conditions set forth herein shall permit the Foundation to terminate any and all further distributions to the Applicant/Grantee, whether or not such distributions have been properly promised or pledged. Such remedy shall not be the sole remedy available to the Foundation and the Foundation shall retain the right to take any other actions allowable by law.

**This Agreement** and any disputes arising thereunder shall be governed by and construed under the laws of the State of Missouri, or, if applicable, federal law. Any action arising under or related to this Agreement, or breach hereof, shall be brought only in a federal or state court sitting within the County of Boone, or the City of Columbia, in the State of Missouri. The parties hereby consent to and subject themselves to the personal jurisdiction of such courts and agree jurisdiction and venue for any proceeding arising hereunder shall lie exclusively with such courts.



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## Scholastic Shooting Trust Grant Request and Shooting Program Budget Form (p. 1 of 2)

### Required Information

Applicant  
Organization \_\_\_\_\_

Name of  
Program \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Address  
1 \_\_\_\_\_

Contact Address  
2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Fax Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

EIN (Federal Tax ID Number) \_\_\_\_\_

If the organization is not a school, is it classified by the IRS as a 501(c)(3) organization? If so, please attach designation letter.

Attach a brief narrative of the Shooting Program (no more than one page) addressing:

A) Description of the program, including whether a varsity sport, club sport or other, and how is the program associated with the school.

B) History of the program

C) How will the grant funds be used?

Amount Requested: (check will be made to applicant organization) \$ \_\_\_\_\_

Note: Funds may not be used for the acquisition of guns.

Are you a returning applicant? YES / NO If YES, have you attached an AFTER ACTION REPORT? YES / NO

### Media Contacts

1. Name \_\_\_\_\_

Publication Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

2. Name \_\_\_\_\_

PublicationName \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_



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**Scholastic Shooting Trust Grant Request and Shooting Program Budget Form (p. 2 of 2)**

Revenue	Budget	Actual (After Action Report)
SST Anticipated Grant <sub>1</sub>	\$ _____	\$ _____
School Grants or Support <sub>2</sub>	\$ _____	\$ _____
Alumni/Booster Support <sub>3</sub>	\$ _____	\$ _____
Fundraising <sub>4</sub>	\$ _____	\$ _____
Student Support <sub>5</sub>	\$ _____	\$ _____
Other Revenue <sub>6</sub>	\$ _____	\$ _____
<b>Total Revenue</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Expenses</b>		
Personnel costs (coaching, fitness, etc.)	\$ _____	\$ _____
Guns or other equipment <sub>7</sub>	\$ _____	\$ _____
Travel <sub>8</sub>	\$ _____	\$ _____
Ammunition (practice/tournament)	\$ _____	\$ _____
Services (range fees, etc.)	\$ _____	\$ _____
Entry Fees	\$ _____	\$ _____
Scholarships	\$ _____	\$ _____
Miscellaneous Expenses <sub>9</sub>	\$ _____	\$ _____
<b>Total Expenses</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Net Revenue</b>	<b>\$ _____</b>	<b>\$ _____</b>

1. **SST Anticipated Grant** -- The amount your shooting program requests from the SST Fund.
2. **School Grants or Support** -- The amount of money provided by the school to your shooting program.
3. **Alumni/Booster Support** -- Amount of funds provided by any alumni or booster organization.
4. **Fundraising** -- Estimated amount of money to be received from fundraising activities by the shooting program not otherwise listed.
5. **Student Support** -- Fees and expenses covered out of pocket by the students participating in the program. Can include travel, lodging, ammunition, entry fees, etc. but not tuition, books or costs otherwise associated with attending school.
6. **Other Revenue** -- If over 5% of total income, please attach detailed schedule. Include in-kind donations, such as range fees/time, ammunition, etc.
7. **Guns** --Acquisition of guns is not covered by SST grants. If the program purchases guns, there must be adequate revenue from other sources to allow for the expense.
8. **Travel** -- Costs associated with shooting team members' travel and lodging for tournaments but not including normal travel for practice.
9. **Misc. Expenses** --If over 5% of total expenses, please attach detailed schedule.

**Grant Request Certification**

**I (we) hereby certify that the information contained in this grant application is accurate. Further, I (we) will abide by the requirements of any grant provided by The Scholastic Shooting Trust.**

Name \_\_\_\_\_ Date \_\_\_\_\_

**CHECKLIST**



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- **Completed and Signed Grant Request and Shooting Program Budget Form**
- **Completed Budget Worksheet**
- **Copy of IRS Form W-9 with EIN / Tax ID Number**  
<http://www.irs.gov/pub/irs-pdf/fw9.pdf>
- **Copy of IRS Determination Letter (if applicant is a 501(c)(3))**
- **Signed Consideration Agreement**
- **Narrative with Program History, etc.**
- **After Action Report (if applicable)**
- **Two Media Contacts provided**



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## **AFTER ACTION REPORT (for returning applicants)**

- 1. Complete the “Actual” financial report, which is the right hand column of the Application Budget Form.**
- 2. How were the Grant Funds expended in the previous year?**
- 3. What competitions did the shooting program participate in last year?**
- 4. Have there been any substantial changes in the shooting program (i.e. changes in association with the school, other funding sources, organizational structure, etc.?)**